

Village of Lestock

215 Millersdale St Lestock, SK S0A 2G0

Minutes of the Regular Meeting of the Village Council of the Village of Lestock held in Council Chambers Village at 7:00 p.m on December 12, 2016.

Present: Mayor: Ed Mostad

Councillors: Dawn Patenaude, Ci-Ci Windigo, Marjorie Murdock, Kelly Komodowski

Village Clerk: Kristine Marengere

Supervisor: Vern Palmer

Call to Order: A quorum being present, Mayor Ed Mostad called the meeting to order at 7:02 p.m

Agenda:

Number 122-16

Murdock/Komodowski

THAT the agenda for the December 12, 2016 meeting be adopted with additions

Carried

Adoption of Minutes:

Number 123-16

Windigo/Patenaude

THAT the minutes of the November 14, 2016 meeting be adopted as circulated

Carried

Financial Statement:

Number 124/16

Patenaude/Mostad

THAT we instruct Village Clerk to contact mentor, Michele Cruise-Pratchler for further explanation with regard to the 2015 draft financial statement

Carried

Number 125/16

Patenaude/Murdock

THAT we accept the 2015 audited financials as presented, **THAT** we submit 2015 audited financial statement to Ministry of Government Relations

Carried

Accounts for Approval:

Number 126/16

Komodowski/Murdock

EM

THAT we approve the accounts for payment in the sum of \$32,273.89 including cheque number 6726 - 6727 for \$1,870.55 cheque number 6728 for \$300.00, cheque number 6729 for \$5,378.44, cheque number 6730-6732 for \$2,152.91, cheque number 6733 for \$300.00 cheque number 6734 – 6755 for \$21,181.99, and cheque number 6756-6759 for \$1,090.00

Carried

THAT we note that **ALL** accounts outside of the designated accounts to be paid between Council Meetings must be approved by council prior to any payments being issued.

Council Indemnity

Number 127-16

Komodowski/Murdock

THAT council indemnity will be included with the accounts for payment at the next regular meeting for the preceding month.

Carried

Unfinished Business:

1. Committee Appointments

Tabled

2. Deputy Mayor

Tabled

3. Fire Agreements and Fire Payroll

Number 128-16

Komodowski/Windigo

THAT we tabled fire agreements until January meeting and instruct Village Clerk to find copies of existing fire agreements with surrounding municipalities.

THAT we table fire fighter payroll until the January meeting if more information is presented at that time

Carried

Correspondence:

1. Complaint – flushing water lines

Number 128/16

Komodowski/Patenaude

THAT we instruct the maintenance employee to obtain water sample from Mr. Kosa's residence and **THAT** we note water line flushing can't happen until spring.

Carried

2. Sask housing – Senior Complex

Number 129/16

Mostad/Patenaude

THAT we advise Sask Housing the Village of Lestock is not interested in entering into an agreement as per their terms and conditions with regard to the senior complex in the Village. **THAT** we agree to sell Sask housing the property the senior complex sits on for two thousand dollars (\$2,000.00)

Carried

R. M.

Number 130/16

Komodowski/Murdock

THAT we pass the correspondence

Carried

New Business:

1. Village Office Policy

Number 131/16

Komodowski/Patenaude

THAT we draft a general office policy for the Village of Lestock

Carried

2. Administrator Contract

As requested by Councillor Komodowski, the Village Clerk presented her employment contract

3. Ministers Order and Inspection Report

The Council reviewed the progress to date with the non-compliant items as listed in the Minister's Order

4. Utility Arrears

Number 132/16

Komodowski/Murdock

THAT we instruct the Village Clerk to send a notice with the next utility bills that resident's utility bills must be paid in full within 30 days or we will instruct maintenance to turn water off.

Carried

5. Complaint Forms

Council discussed the appropriate process for handling complaints from the public and noted complaint forms should be obtained from the Village Office

6. Code of Ethics By-Law

Number 133/16

Murdock/Patenaude

THAT the Council Code of Ethics By-Law has been introduced to Council.

Carried

Number 134/16

Murdock/Patenaude

THAT we do 1st reading of Code of Ethics By-Law

Carried

Number 135/16

Komodowski/Patenaude

THAT we do 2nd reading of Code of Ethics By-Law

Carried

Number 136/16

THAT we do 3rd and final reading of Code of Ethics By-Law

- Defeated
- 7. Harassment Policy**
Windigo/Patenaude
Number 137/16
THAT we table further discussions or adoption of Harassment Policy
- Carried
- 8. Pet Policy**
Number 138/16
Councillor Komodowski called for a recorded vote
In Favour: Mayor Mostad, Councillor Murdock, Councillor Patenaude
Opposed: Councillor Komodowski, Councillor Windigo
THAT we permit Kristine Marengere, Village Clerk to have her small house dog in the office with her.
- Carried
- 9. Canada Day Grant**
Number 139/16
Windigo/Patenaude
THAT we accept the application for the Canada Day Grant
- Carried
- 10. Infrastructure Investment Plan (Gas Tax Grant)**
Number 140/16
Mostad/Murdock
THAT we submit an IIP to Ministry of Government Relations for the landfill decommissioning project
- Carried
- 11. Scantron Robotics**
Number 141/16
Komodowski/Murdock
THAT we obtain the services of Scantron Robotics for the cleaning of the water system as per quote as soon as they are available.
- Carried
- 12. Security System**
Number 142/16
Komodowski/Patenaude
THAT we table decisions regarding the installation of an office security system until budget meeting or sooner if Council decides funds are available
- Carried
- 13. Eco Engineering**
THAT we note the decision to move forward with Eco Engineering's work plan has been vetoed by Mr. Vern Palmer
- 14. Banking**
Number 143/16

R.M

Councillor Komodowski called for a recorded vote:

In favour: Councillor Murdock, Councillor Patenaude, Mayor Mostad

Opposed: Councillor Komodowski, Councillor Windigo

THAT we rescind Motion number 120/16 and leave the banking according to motion number 85/16

Carried

15. Community Christmas Pot luck supper

Number 144/16

Mostad/Patenaude

THAT the Village donate the use of the hall for the Community Christmas Potluck supper on Dec. 18, 2016.

Carried

16. Christmas Office Hours

Number 145/16

Mostad/Patenaude

THAT we authorize the Village Clerk to use December 28 – 29, 2016 as holidays.

Carried

17. Auditor Appointment

Number 146/16

Komodowski/Murdock

THAT we appoint Miller and CO. of Melville, SK to do the 2015 audit.

Carried

Adjournment:

Number 147/16

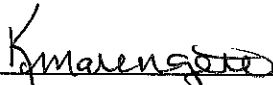
Patenaude

THAT we adjourn this meeting at 11:30 p.m.

Carried



Ed Mostad, Mayor



Kristine Marengere, Village Clerk



Vern Palmer, Supervisor



Report Date
08/12/2016 2:21 PM

Village of Lestock
List Accounts for Approval
As of 08/12/2016
Batch: 2016-00136

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: Bank - Cornerstone Credit Union

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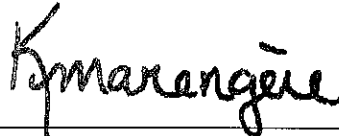
Computer Cheques:

6756	08/12/2016	Komodowski, Kelly Nov 2016	3 Meetings - Nov 2016	225.00	225.00
6757	08/12/2016	Mostad, Edward Nov 2016	1 Oct meeting 3 Nov meetings	340.00	340.00
6758	08/12/2016	Murdock, Marjorie Nov 2016	3 November meetings	225.00	225.00
6759	08/12/2016	Cici Windigo Nov 2016	1 Oct mtg, 3 Nov mtg	300.00	300.00
Total for Bank:					1,090.00

Certified Correct This December 8, 2016



Mayor



Administrator

Report Date
08/12/2016 2:21 PM

Village of Lestock
List Accounts for Approval
As of 08/12/2016
Batch: 2016-00134

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
6752	08/12/2016	SaskPower			
		6580	215 Millersdale St	334.87	
		0458	320 Touchwood Hills	93.51	
		21406	Town Well	262.55	
		21570	Public Res A	24.02	
		21745	104 Touchwood Hills	351.10	
		70058	Street Lights	1,007.68	
		10656	322 Touchwood Hills	137.93	
		December 16	322 Touchwood Hills	169.63	2,381.29
6753	08/12/2016	SaskTel			
		9623	Fire Alarm	49.98	
		9759	Village Office	150.43	200.41
6754	08/12/2016	SUMA			
		000074299	paper for office	50.55	50.55
6755	08/12/2016	Yasinowski, Connie			
		Oct 2016	Elections 2016	175.00	175.00
				Total for Bank:	21,181.99

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Ed Mostaak

Mayor

Kymarengere

Administrator

Report Date
08/12/2016 2:21 PM

Village of Lestock
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As of 08/12/2016
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank - Cornerstone Credit Union					
Computer Cheques:					
6734	08/12/2016	Canadian National 91252815 91267789	09/2016 Maintenance 11/2016 Maintenance	310.50 310.50	621.00
6735	08/12/2016	City of Prince Albert Nov 2016	dispatching services	156.25	156.25
6736	08/12/2016	Cruise-Pratchler, Michele 2016-79	2015 Financials	2,702.16	2,702.16
6737	08/12/2016	Digness, Colleen Oct/Nov 2016	mentoring	400.00	400.00
6738	08/12/2016	ECO Engineering Ltd. 26-002	balance of pre-design study	2,500.00	2,500.00
6739	08/12/2016	Lestock Co-operative Ltd. Nov 30 2016	Nov statement	603.38	603.38
6740	08/12/2016	Link Electric Ltd. 14174	distribution pump	126.00	126.00
6741	08/12/2016	LLOYD, Wanda Oct 2016	Elections Oct 2016	200.00	200.00
6742	08/12/2016	Minister of Finance RP-2016-315	2016 policing servicing	5,396.36	5,396.36
6743	08/12/2016	Minister of Finance 1081247 1081585	Water Sample - Lake Justine WTP Sample	210.00 168.00	378.00
6744	08/12/2016	Municipal Employees' Pension Nov 2016	Nov 2016 remittance	130.90	130.90
6745	08/12/2016	MuniSoft 2016/17-02841 2016/17-02406 2016/17-02798	Cheques Tax Notices/Receipts Cheques	119.15 71.24 238.86	429.25
6746	08/12/2016	Palmer, Vern 126	Supervisory Services Oct - Nov	1,304.70	1,304.70
6747	08/12/2016	Prairie Valley School Division Nov 2016	Nov remittance	580.41	580.41
6748	08/12/2016	Receiver General Nov 2016	Nov 2016 remittance	1,742.18	1,742.18
6749	08/12/2016	Rokosh, Mary Anne Dec 2016	Village hall sign	100.00	100.00
6750	08/12/2016	Saskatchewan Housing Corp. Dec 2016	Operating Loss 2015	503.00	503.00
6751	08/12/2016	SaskEnergy Dec 2016 Dec. 2016	104 Touchwood Hills 215 Millersdale St	167.07 334.08	501.15

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R.M.

Report Date
08/12/2016 2:20 PM

Village of Lestock
List Accounts for Approval
As of 08/12/2016
Batch: 2016-00132

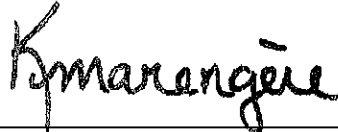
Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank - Cornerstone Credit Union					
Computer Cheques:					
6733	01/12/2016	Castillo, Paulette Nov 2016	Housekeeping Services	300.00	300.00
Total for Bank:					300.00

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Mayor



Administrator

Report Date
08/12/2016 2:20 PM

Village of Lestock
List Accounts for Approval
As of 08/12/2016
Batch: 2016-00130

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: Bank - Cornerstone Credit Union

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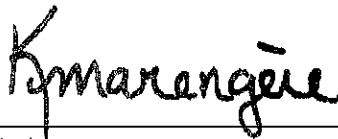
Computer Cheques:

6730	30/11/2016	Marengere, Kristine Nov 30 2016 113016	Nov 16-30 payroll mileage	1,374.96 36.90	1,411.86
6731	30/11/2016	Patterson, Brian Nov 30 16	Nov 16-30 payroll	371.19	371.19
6732	30/11/2016	Sugar, Trevor Nov 30	Nov 16-30 payroll	369.86	369.86
				Total for Bank:	2,152.91

Certified Correct This December 8, 2016



Mayor



Administrator

Report Date
08/12/2016 2:20 PM

Village of Lestock
List Accounts for Approval
As of 08/12/2016
Batch: 2016-00128

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: Bank - Cornerstone Credit Union

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Computer Cheques:

6729	24/11/2016	Pearce's Plumbing & Heating Nov 2016	Fire Hall Furnace	5,378.44	5,378.44
				Total for Bank:	5,378.44

Certified Correct This December 8, 2016



Mayor



Administrator

Report Date
08/12/2016 2:19 PM

Village of Lestock
List Accounts for Approval
As of 08/12/2016
Batch: 2016-00126

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: Bank - Cornerstone Credit Union

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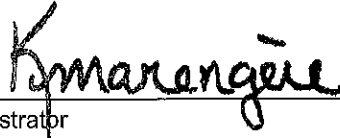
Computer Cheques:

6728	21/11/2016	Patenaude, Dawn Nov 2016	1 Oct meeting, 3 Nov meetings	300.00	300.00
Total for Bank:					300.00

Certified Correct This December 8, 2016



Mayor



Administrator

Report Date
08/12/2016 2:18 PM

Village of Lestock
List Accounts for Approval
As of 08/12/2016
Batch: 2016-00124

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: Bank - Cornerstone Credit Union

Computer Cheques:

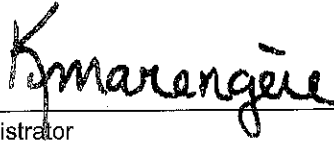
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6724	15/11/2016	Void during printing			
6725	15/11/2016	Void during printing			
6726	15/11/2016	Marengere, Kristine Nov 2016	Nov 1-15 pay	1,516.45	1,516.45
6727	15/11/2016	Sugar, Trevor November 2016	Nov 9-15 payroll	354.10	354.10
				Total for Bank:	1,870.55

Certified Correct This December 8, 2016



Mayor



Administrator